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MESSAGE FROM THE STATION MANAGER

4EB broadcasters and panel operators provide a valuable service to the community that must be recognised by the community at large. Whilst volunteering their time and knowledge to benefit the community these people also have the opportunity to gain a greater knowledge of their community and what interests the community has.

4EB began full time broadcasting in 1979 and the station is one of a kind, it is the only media dedicated to broadcasting local information in a language other than English which is specific to South East Queensland to the various communities within the region.



The station is not only a broadcaster but a community hub as it brings together all parts of the community and allows people to provide and access information using the most cost-effective media – Radio. However, whilst radio is the primary focus of the station the station also interacts with the community through newsletters, attendance at events and website interactivity.

Training and communication are integral to broadcasting and the station is open to all forms of communication and continually updating training materials. 4EB conducts both accredited and non-accredited training and ensures that all broadcasters have received training and that those broadcasters kept up to date with changes in the industry. I am sure the Programmers Guide, the Sri Lankan Group has put together will be a live document for its members to be on top of their job.

I look forward to the continued involvement of the dedicated volunteers within the Sri Lankan Community at 4EB already and I encourage any prospective volunteers to come in to the station and become a part of the broadcasting team at 4EB.

Peter Rohweder
Manager - 4EB

MESSAGE FROM THE CONVENOR - SRI LANKAN GROUP

It gives me great pleasure as the convenor of the group to acknowledge the success Sri Lankan group had over the past thirty years in reaching our community through the radio waves of 4EB. The two segments "Arunella "and Sandella" over the years has become part of the community life in Brisbane.

The Programme Guide is a handy tool for the current and new members to Radio 4EB Sri Lankan group. I must acknowledge the hard work done by the then convenor Jayantha Wickramatunga for initiating the program guide and over the years programmers and panelists used it as a toolkit in producing the programmes.



Since the version one was released in 2009, 4EB head office as well as the Sri Lankan group has had many changes to the policies and rules and norms of broadcasting. Further many suggestions came from the group to include some more material to create awareness in delivering a quality programme. Thus it became a necessity to release the revised version. This version is released as part of "Productive Radio Communication" Workshop held on 24th November 2013.

In compiling the Programme guide; we had assistance from the 4EB office and the Sri Lankan management committee who went into all details to make a very comprehensive document.

I am sure the Programme Guide will be a handy tool for future training and developing the strengths of the Sri Lankan group of 4EB with gradual succession for continuity.

I thank all our listeners, programmers and panelists and the staff at the station for their valuable support.

May the voice of 4EB Sri Lankan group be the voice that binds the Sri Lankan community in South East Queensland together!

Nawroos Naeem
Convenor

RADIO 4EB MISSION

Provide to the communities of Brisbane a comprehensive ethnic broadcasting service of a high standard, whilst at all times promoting the principles of neutrality, independence, democracy, diversity and participation at all levels of multicultural radio.

4EB FM CODE OF CONDUCT

- Adhere to the Articles of Association and Memorandum of Association of Ethnic Broadcasting Association of Queensland (EBAQ)
- Adhere to the Codes of Practices for the community broadcasters as defined by the Community Broadcasting Association of Australia
- Adhere to any other legislation or code adopted by the EBAQ Ltd
- Be committed to Radio 4EB FM and its mission statement
- Act honestly and in good faith at all times
- Follow proper meeting procedure during all meetings attended in the role of volunteer for Radio 4EB FM
- Observe confidentiality when appropriate
- Value and respect others (including but not limited to associate broadcasters, staff members , members of Radio 4EB FM)
- Be reliable
- Be accountable
- Not profit at the expense of Radio 4EB FM
- Not be a members of, or be employed by an organisation, that is opposed to Radio 4EB FM's objectives
- Not make improper use of Radio 4EB FM for your own objectives

SRI LANKAN GROUPS' ROLE

Serves as a source of information about our local community and indeed about Sri Lanka whilst at all times promoting the Sri Lankan arts, culture, and music and promote an active role in 4EB FM new initiatives and its on-going projects.

OUR CORE BUSINESS

We develop, manage and deliver Sri Lankan Group Radio Programs by taking into consideration 4EB FM priorities, the needs and expectation of the listeners of Sri Lankan Program and our stakeholders.

We work with all community organisations to ensure our radio programs are allocated and delivered within contents which achieve 4EB FM objectives and deliver the Sri Lankan Group priorities in its business plan.

OUR VALUES

- Professionalism – We will deliver what we promise to deliver, do the right thing and look to continually improve ourselves and our programming practices.
- Trust – We will ask for help without fear of criticism and accept feedback given in good faith. We will share work to increase our capacity, and coach our colleagues to enhance our skills.
- Respect – We will create an environment where all people can openly give feedback and opinions and we will support and appreciate our colleague's ideas and efforts. We will respect the differences of others.
- Honesty – We will be honest with fair reasoning in our feedback to our colleagues.

4EB RULES

1. Spoken words

At least 50% of the program must contain spoken words. The capping includes community announcements, news, commercial announcements and words spoken by programmer, panel operator or guest.

The capping will apply as follows:

- Arunella - Spoken words limit is minimum 30 minutes
- Sandella – Spoken words limit is minimum 30 minutes

2. English Content

Out of spoken words limit, English content shouldn't exceed the 50% of minimum spoken words capping.

The capping will apply as follows:

- Arunella - Maximum English content is 15 minutes
- Sandella – Maximum English content is 15 minutes

3. Religious Content

Any program cannot have more than 25% of contents which are of religious interest. These include discussions, messages and interviews. Community announcement of religious events are not counted under this capping.

The capping will apply as follows:

- Arunella - Maximum religious content is 15 minutes
- Sandella – Maximum religious content is 15 minutes

4. Music Content

Any program can have music up to 50% of program time. The music can be from any ethnic background including songs, instrumental music, and live plays.

The capping will apply as follows:

- Arunella - Music limit is maximum 30 minutes
- Sandella – Music limit is maximum 30 minutes

5. Commercial Advertisements

Commercial advertisements (sponsorships) are limited to maximum of 5 minutes per one hour program.

The capping will apply as follows:

- Arunella - No more than 5 minutes of advertising
- Sandella – No more than 5 minutes of advertising

Live Reads must be read Live by the programmer as per Log.

Note: When the total time for logged sponsorships exceeds 5 minutes, the matter must be referred to the Group Convenor. Until the matter is sorted out, the programmers are required to play all the logged sponsorships.

6. General Rules

- Programmer must adhere to the 4EB FM Code of Conduct and ethnic broadcasting must be done to meet the objectives in 4EB FM Mission statement.
- The computer log-in must be done as per the username and password of the Programmer.
- Programmer must ensure that all logged advertisements are played and log book is signed after the program.
- Programmer must ensure that all logged live-read advertisements are read live as per 4EB instruction sheet and log book is signed after the program.
- Programmers are required to prepare a running sheet with the consultation of Panel Operator and the presentation must be made once the program is balanced within the time slot. A copy attached.
- Station IDs must be played at least every 30 minutes.

Note: The random audits are conducted by the 4EB administration to check whether programs are conducted as per rules and regulations of EBAQ and other supervising bodies.

SRI LANKAN GROUP RULES

Community Announcements

Approval Process

- All requests to community announcements and/or air time for event promotions should be directed to convenor of the Sri Lankan group or a representative nominated by the convenor.
- Convenor or the nominated representative to assess the request based on *diagram CA 1.0* (can be found in Appendix C).
- If required, a decision should be made based on the consent of majority of the 5 member committee. The committee can express their views by email.
- Once the request is approved as a community announcement, the event can have the privilege of additional 15 mins of Sunday air time for an interview including any songs and/ or music tracks.
- Not all events have the privilege of air time. Convenor with consultation of committee can decide which events receive the air time.
- All efforts should be made to air the interview on the last Sunday prior to the event.
- There is no time limit on Tuesday airtime
- Upon request any additional air time can be granted by the 5 member committee after considering number and/ or prominence of the artists interviewed.
- Maximum time period allowed for a community announcement is 5 Sundays.
- Duration of a community announcement should be limited to 50 seconds including any music tracks. It is recording panelist's responsibility to adhere to this.

General Guidelines

- Only two contact numbers, preferably the land phone numbers are allowed in the community notices.
- If the organisation is well known to Sri Lankan community in and around Brisbane, the address can be left out from the announcement (Example: Sri Lanka Buddhist Monastery at 114, Consodine Street, Ellengrove can be read as Sri Lanka Buddhist Monastery at Ellengrove)
- All community announcements must be read under community announcements segment. No special or separate reads.
- If a community announcement cannot be read due to a technical problem or incomplete information, the message must be conveyed to the Group Convenor immediately.
- No community announcements must be recorded based on the information provided over the telephone.
- Programmer must record community announcements based on printed material or an email attachment. The group's preference is FAX records.
- No birthday wishes or songs associated with the wishes are allowed in Arunella. However, Programmers can carry birthday wishes and play songs in Sandella.
- The funeral notice is allowed in Arunella and Sandella and such notices must be announced with the consent from the relatives of deceased estate.

Note: If the Programmer believes the announcement hasn't come from a well known community organisation and it is believed to be from a private party, the matter must be immediately referred to the Group Convenor before the announcement is read or pre-recorded.

Promotion of community events organized by unincorporated bodies

- All requests for privately organised events should be directed to convenor of the Sri Lankan group or a representative nominated by the convenor.
- Generally these events are outside the community announcement policy and should not be promoted as community announcement.
- The event can have maximum of 15mins of Sunday air time for an interview including any songs and/ or music tracks.
- The 5 member committee will have the final say on the air time, in the event of factors which are not covered in the policy.
- 15mins of Sunday airtime can only be used in one program. Time cannot be split used in multiple programs.
- All efforts should be made to air the interview on the last Sunday prior to the event.
- Upon request any additional air time can be granted by the 5 member committee after considering number and/ or prominence of the artists interviewed.
- When conducting the interview following are to be adhered;
 - ✓ Interview should be prerecorded.
 - ✓ Ticket prices should not be advertised
 - ✓ Contact details should not be advertised
 - ✓ Should not promote the sponsors or organisers of the event.

Sri Lankan Group's General practice

Arunella

- At least 3 distinct segments
- An ideal segment duration is 8-10 mins
- Prominence should be given to cover current affairs with significant national and local importance
- News and current affairs should be current
- Not to express programmers own political views
- Avoid controversial topics
- News at 9 am
- Kasuri's segment is about 5-7 minutes
- Not allowed for panel practice sessions
- Not allowed to introduce new comers (guest programmers)

Sandella

- Focus is light entertainment
- Programmers are encouraged to introduce new comers and Gussets.
- Can be used for panel practice sessions

Other Requirements

- Membership - Programmers and Panel Operators must be current financial members to go on – air.
- Monthly Group Meetings - Programmers and Panel Operators are required to attend monthly group meetings to ensure that they are kept up to date with changes in the industry. The irregular or absence over a longer period will lead Programmers to potentially loose broadcasting privileges.
- 4EB FM Resources - Programmers and Panel Operators must not utilise 4EB FM resources for non - 4EB FM activities.
- Sponsorship Advertisements - Panel Operators or Programmers are allowed to take part in commercial advertisements. However, these advertisements shouldn't be recorded in the community folder and the Programmer must adhere to the terms and conditions of the sponsorship contract which is signed between 4EB FM administration and the sponsor.

- Health and Safety – The Programmer or Panel Operator (who makes studio booking) is responsible for the health and safety of guests while they are in the 4EB FM premises.
- Conflict of Interest - All matters related to conflict of interest, should be referred to the Group Convenor.
- Access Card - The card is a 4EB FM property and it should be handed back when requested. The card is not transferable or shouldn't be shared with others.
- Locker Key - The key is a 4EB FM property and it should be handed back when requested.
- External Communication - All formal correspondence to 4EB FM management and outside organisations must go through the Group Convener or Convenor's delegated authority.
- Supervised 2 hour panel operation - The members who pass the panel operation test must undertake their 2 hours of supervised panel operation ONLY through Sandela.
- Representation of 4EB at other organisations – It is the responsibility of the 5 member committee to decide who should represent 4EB at these events and organisations. If the 4EB representation is a continuous and ongoing commitment by the representative, the nominee is expected to provide a periodic report (monthly) to 4EB about the issues impacting the group.

CHECKLIST FOR A BROADCAST

1. Preparation before you arrive at the station

Preparation is very important before arriving at the studio. Generally it takes 2 hours of preparation for each hour of broadcasting.

- Discuss the topic with the panel operator and other participants
- If you are interviewing someone, ask him / her to be prepared
- Give the topics of discussion beforehand
- Ask them to be prepared but not read off a sheet. It does not sound authentic.
- Prepare a running sheet. This will help you to assess time and spread of the program
- Arrive at the studio at least 45 minutes before the program. This may vary depending on the outstanding preparatory works before you go on-air.

2. At the Studio before the show

- Set Microphone Levels
- Check that community announcements are correct and delete outdates
- Check the locker for new community announcements and record them as per Group's rules
- Check the must play list – sponsorships
- Check Live – read sponsorships and must read

3. If you are using the phone (record or live broadcast)

There are several issues in using the phone. Cost of the call, safeguarding the phone key and to make sure it is returned to the locker. Please follow the following to make sure that we do not misplace the key and keep costs to a minimum:

- Make sure that it is returned to the locker at the end of the program
- Prepare well for the interview, perhaps by exchanging emails before the interview. That way you could reduce the length of the call

4. After the Program

- Remove CDs, Records from the Studio
- Switch-off the equipments except the Computer
- File new community announcements in the Community Notices folder and make a note that they have been recorded
- Sign 'the must play (sponsorships) register'
- Switch off the studio lights
- Return Phone Key, Phone Cards, Opener CD, and Two Group Folders (phone and community notices) to the locker
- Log – off from the computer system

5. Week after the Program

- Listen to your own program, review and critique it. This is the best learning one could have.

Technical Guide

The technical aspects outlined here will be useful to current panel operators as well as to new would be panel operators. Current panel operators can use these to refresh their knowledge or get rid of ambiguities still remaining about the standard take over procedure. New comers can use these in conjunction with their training and may fast become confident panel operators. These have been developed over the time using standard training and firsthand experience of Sri Lankan 4EB Panelists.

Following procedures lists the basic and necessary steps you need to carry out during prior program, during the program and at the end of the program. Take this to the studio and simply follow the steps. Those will ensure smooth take over and completion resulting flawless program.

You have to understand like take off and landing is the most important steps of a flight "take over and "Release" is important to a radio program. To ensue faultless flight it is essential to perform technical checks on the plane so as you do "Pre checks" to the panel.

At the Tarmac – Pre program checks

When you enter to the studio and about to begin a program performing following steps will ensure you are ready for the "take over".

1. Check all the broadcasting equipments are in power on position; CD, MD, TT players whatever you use for your program. Good Idea to keep both CD players standby.
2. Check all the green and orange buzzers are on by moving your finger across the panel up to "CUE" button, along square LED lights for 2 Channels. You have to leave "COM CUE "buzzers off at "Studio 1 & 2" or at "Studio 3" if you run a program from it.
3. Check "CUE fader "button (Right hand side) is on.
4. Test microphones – Adjust the fader as you wish usually around zero and Press "CUE" button of the mic and check it on "off "position of the (black Push buttons front of Master gain Knobs). Then Check them on "On" position. The Peak meters (digital LED volume indicators) should read between +2 and -2 respectively.
5. Check sound levels of the equipments whatever to be used (CD1, CD2, MD, TT) "Cue" each and check the levels. The red lights should not appear in the display. Do not move the fader after adjusting. Then turn off "CUE" by pressing green "OFF" button.

6. Now go to the far left on the panel and check the other studio in audition ("Studio 1" or "Studio 2" button is on. Use your index finger to check it is really pressed.
7. Now "CUE" end selector" (Select 1) and move fader up and carry out the level check for that studio for optimum level adjusting the position of the fader.
8. Then select the "On Air" buttons. Then cross check between Program selected on "CUE" and on air program being broad casted. To make sure you are listening to the right "On Air" program move quickly the monitor fader up and down. If it is the case you will hear the same sound segment with changing levels of volume. That is also a cross check that you have selected the right studio.
9. End Fader (Select 1) still on "CUE" checks the head phones, adjusting "Cue H/P" knob. When you turn it left and right you will hear the sound in respective each ear.
10. Now you can exit to the Program, switching on Program buttons. Now hot mix the End fader "Select 1". Then check the head phones on program side by turning "Prog H/P" and "Guest H/P " knobs left and right. You will hear the sound in your both ears provided that no any Cue Faders are on. After this point **Do not** turn the "Hot mix" off. Now you are ready for the Take Over.

Taking off - Standard Taking over Procedure

You can work on the computer adding pre recorded segments to "mAirlist" Program at any time. But when it is hot mixed do not turn it off. But for all the other faders turn off "hot mix" pressing Green "OFF" if they are not in use.

1. It is most important to follow Three minute /One Minute rule. The other on air studio must release their program at 3 minutes before their program ends. You will see flashing "On Air" light in your studio.
2. You have to press "TAKE" button right one minute before the start of your program.
3. During this time you have to perform essential 3 checks quickly.
 - Computer is Hot mixed
 - First item is flagged (CUE) if it is run from a player.
 - Checked the players are really on and in ready to play positions.
4. Keep watching the clock and 3 seconds before start fading down end selector 1 fader. At right on time play the 1st segment by clicking the "mAirlist" selected item, or hot mixing first stand by item. For Sri Lankan programs Sandella and Arunella it is most likely you will play an opener from the computer. Therefore it is safe to keep mouse pointer at "play "icon of the opening segment closer to the start. Once your program starts remember to deselect the end fader hot mix.

In flight – During the program

Once the plane is steady auto pilot will look after and nothing much to do. Likewise during your program you have nothing major to worry about but you can pay your attention on the quality of the program. Here are few tips.

1. If you play your next item from a player (CD or MD) Cue it and adjust the volume. If you or the guest using microphone do it one segment before. On Cue you can hear the sound but listeners can't.
2. Always listen to songs to the end to find out are there any pauses or any unwanted interruptions included in the song.
3. Adjust the faders to keep the sound levels at optimum.
4. Press "Hot Mix" button a second before the next item start playing. Then the listeners will not hear click sound.
5. Remember to turn your mobile phone to Silence mode
6. Always request "Rundown Sheet" from the programmer and have a one if you are the both programmer and panelist.

A perfect Landing – Program End

At the end of your air time another language group will start airing their program. There are procedures to follow for a smooth transition from one program to another. Like in a crash landing passengers will feel the discomfort or more serious things will happen, if you do not perform a right procedure listeners will feel it or you will get a complaint against you and your group. Also it might affect unfairly other group, cutting their program start.

1. All you need to do follow the 3 minutes rule. Press the "Release" button which located at top right hand corner below the "TAKE" button if somebody has showed up in the other studio ready to take over. Often this is the usual practice for Sunday "Arunella" program.
2. If nobody in the other studios (before 5 minutes of the start of their program) program may be a pre recorded one and it may be broadcasted in night music. Little bit before the end of your program go to the End selector fader second from the left (SELECT 2) and see the "Night Music" button is selected. Feel it from your finger that button is pressed. Then "Cue" Select 2 fader and adjust the volume. You will hear your standby program is running at the background or night music is playing. Then fade down and "Hot mix" it. Keep watching the clock and 3 second

before end of your air time start fading up the "Select 2" fader and fading down same time whatever the button is hot mixed. It can be either CD player or computer. When seconds arm of the clock right on 12 mark you have to complete the transition. Then adjust the sound levels of the night music and turn off the other hot mixed buttons. This is the usual practice for our "Sandella" program on Tuesdays.

3. It is important even you can't finish your program properly within your air time; panelist must let the other program to start right on time. It is always good to play music or songs which will enable to perform smooth ending.

On Air Emergencies

Like flight attendants use to say "During an unlikely event of emergency....."; you need to practice caution and need to know how to correct the situation in a studio emergency. Like captains do, you should limit the panic in the studio and the disruption to the listeners. Following above standard procedure will minimise the emergencies, but still there may be few which you need to remedy and get your program back on air. Worst thing can happen is you go off air but still you do not know it because you hear the sound through your studio speakers. After some time (40 Seconds) you will see the blue light strobe flashing. That will tell you listeners are not hearing anything now. Most of the time fault is yours. You need to check what is wrong with your panel. May be you have not hot mixed your program.

If the Red light strobe goes off it is a sign that something happen to the transmitter. In that case you need to inform the station manager. Use the studio phone and call Peter Rohweder 0439 775 116. As the transmission can be restored at any time do not leave the studio and keep feeding the program. Speakers must be selected to "Air". When the signals are restored you can hear sound comes from the overhead speakers. Then Red Strobe will stop flashing. The other thing is station power failure. There is a back up battery to run the panel. Keep feeding the program. There is an emergency backup generator. It will take one minute to take the station back on power. You can see it from the studio light turning on again. In both these cases you may need to press the "TAKE" button in order to resume your program.

Following are some tips

1. Try to minimise the disruption by acting wisely and professionally, but apologies to the listeners, they will understand. We are volunteers after all.
2. You are running segments from the computer, suddenly computer freezes; Hot mix the mic and start talking or play a CD from one of two CD players. Then correct the problem with computer. You may restart mAirlist again and it will solve the problem.

3. If you run from the “Auto” mode of “mAirlist” and if it takes some time to play other segment; Change it to “Assist” mode and try playing.
4. When you check the night music but if it doesn't play, put on one of the satellite stations (SAT 1, SAT 2 et.) on Selector faders. Play a CD. Never leave the studio in silence.
5. Always have a backup like CD on standby.

Studio Etiquette

There are some rules set by the station to be abided in the studio

- Do not enter a studio with a “MIC ON” sign glowing as this indicates the broadcaster is either pre recording or talking on air.
- Always check before entering a studio
- No food or drinks to be taken to any studio, Bottled water is acceptable but must be kept away from the panel and other equipments
- Leave the studio clean and tidy and ready for the next panel operator/ Broadcaster.

Studio Mic Positioning

The correct positioning of the Mic is one pen length away from your mouth and slightly downward to avoid speaking directly into the mic. Instruct your guests on how to use the studio mics on arrival in the studio as a part of your preparation.

This will conclude the standard studio procedure. Even though it resembles a plane journey it will be much easier than flying a plane. Similarity is you are the pilot guiding and assisting programmer to do a seamless program. Once you get used to it will be very easy process. You may have your own way of doing panel operation, but it will be always good to follow a standard procedure.

Time and experience will make you a professional panellist and you learn through your experience. But do not forget helping hand is never far away. If you have any questions you can call any of Sri Lankan group panellists and they will help to sort out the issue.

SRI LANKAN PROGRAMMING GROUP

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Group Email address Newsletter@4EBSriLankan.org / brisbaneradio@yahoo.com.au

Key

- P – Panel Operator Licensee
- V - OB van operator licensee
- B – Broadcaster licensee

RESOURCES

4EB Main Office Contacts

- Phone: (07) 3240 8600
- Fax: (07) 3240 8633
- email: admin@4eb.org.au
- Website: www.4eb.org.au
- Postal Address: 140, Main Street, Kangaroo Point, QLD 4169
- Manager – Mr Peter Rohweder
- EBAQ Director – Jayantha Wickramatunga
- Technical Coordinator – Mr Jason Hagen
- General inquiries – Ms Silvia Bosco (Not available on Thursdays)
- Sponsorship Inquiries – Ms Silvia Bosco
- Studio 3 bookings – Ms Silvia Bosco
- Membership Payments - Ms Silvia Bosco

Membership

- Adult: \$25 per financial year
- Student and Pensioners: \$15 per financial year
- Community Organisations : \$50 per financial year
- Annual payment due date: 30 June of every financial year
- Payment methods: cash, cheque or credit card
- All cheques must be written in favour of Radio 4EB FM

Advertising

- Contact 4EB FM Administration directly

Newsletter – “Daehena”

- Most popular and awaited 4EB Sri Lankan groups newsletter “Daehana” is sent to over 1000 readers monthly
- To get a copy send an email to newsletter@4EBSriLankan.org or BrisbaneRadio@yahoo.com.au

Facebook Page - www.Facebook.com/4EBSriLankan

Website -www.4EBSriLankan.org

SRI LANKAN COMMUNITY ASSOCIATIONS IN BRISBANE

- **Sri Lanka Aramaya – Ellen Grove (Forest Lake)** - Phone: 3879 3244
- **Queensland Buddhist Vihara – Godna**- Phone: 3818 8806
- **Federation of Sri Lankan Associations in Queensland (FSOQ)**
President: Mr Bill Deutrom or Jayantha Weerasekara
Phone: Bill - 0408 749 949 / Jayantha - 0422 368 851
- **Radio 4EB Sri Lankan group**
Convenor: Nawroos Naeem - Phone: 0433 814 795
- **Sri Lanka Society of Queensland**
President: Mrs Hermin Goonetilleke - Phone: 3396 9061
- **Sinhala Association of Queensland**
President: Mrs Kanthi Wijesoma - Phone: 3849 1171
- **Silver Fawn Club**
President: Mr Davenal Flanderka - Phone: 0419 024 708
- **SPUR Queensland**
President: Mr Senarath Weerakoon - Phone: 0434 244 260
- **Sri Lanka Sports Foundation**
President: Mr Davenal Flanderka or Mr Jayantha Pathikirikorale -
Phone: Davenal – 0419 024 708 / Jayantha - 0412 438 283
- **CCC Foundation**
President: Mr Bill Deutrom/ Asela Weerasinghe
Phone: Bill – 0408 749 949 / Asela – 0448 880 608
- **Queensland Tamil Sangam**
President: Dr. K. K. Navaratnam (Nava) - Phone: 0400 820 013
- **Sri Lankan Association of Central Queensland Inc**
President: Wishvajith Wickramarathne – Phone - 0401592443
- **Tamil Group of Radio 4EB**
Convenor: Mr Sri Jeyanthirakumar - Phone: 0432 168 310
- **Catholic Affairs**
Contact person: Mr Josheph Mendis on 3376 6498 or 0422 213 223
- **Islamic Affairs**
Contact person: Mr Nawroos Naeem on 3372 1376 or 0433 814 795

AUSTRALIAN CONTACTS

H.E the High Commissioner of Sri Lanka – Excellency Admiral Thisara Samarasinghe

- Address: The Sri Lanka High Commission
No 35 Empire Circuit Forrest ACT 2603
- E-mail: admin@slhcaust.org
- Phone: 02 62397041
- Fax: 02 62396166

▪ **Consular Services on Saturdays**

The Sri Lanka High Commission Canberra will provide extended Consular Services on Saturdays upon request.

For Security reasons, please call 02 62397041 during office hours or 0407 217 935 A/H.

Hon. Consul for Sri Lanka in Queensland – Mr. Anton Swan

- Phone: 0438 194 852 (Mobile)

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2. Mr Nirodha Kariyawasam

Phone: 001194 773 149 002 (Mobile)

3. Mohan Lal Piyadasa

Phone: 001194 773 047 732 (Mobile)

Notes

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